

Learning Service, Kirkgate Buildings, Byram Street, Huddersfield, HD1 1BY

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**Looking for a job in childcare? This vacancy list shows jobs throughout Kirklees in the childcare sector.**

This list is produced by Kirklees Council on behalf of childcare providers throughout the Kirklees area. Kirklees Council cannot be held responsible for inaccurate or misleading information.

If you are interested in any of the vacancies please apply directly to the provider listed.

### **Want to become a childminder?**

For information about becoming a childminder in Kirklees please email your name, address, telephone number and email address to [cmbriefing@kirklees.gov.uk](mailto:cmbriefing@kirklees.gov.uk)

### **How to advertise a vacancy**

If you are a childcare provider in Kirklees and would like to advertise your staff vacancies here (free of charge) please log in to the [Provider Portal](#) and complete the form named "Staff Vacancy Form", or alternatively telephone 01484 221000 and ask for Suzanne Moorhouse.

# Childcare Jobs in Kirklees

<b>Date</b>	9 November 2018
<b>Job Title</b>	Deputy Manager
<b>Name &amp; address</b>	Kirkheaton Out of School Club, Kirkheaton Primary School, New Road, Huddersfield, HD5 0HR
<b>Desired qualifications/ Experience required/ job description</b>	Must be qualified in Early years level 3 or above. Experienced delivering the EYFS, First aid an advantage, must have attended safeguarding training. Must love working with children be a good team player with excellent communication skills. Permanent position 40 hours a week, 28 days paid holidays pro rata including bank holidays. Company pension scheme. Salary £20,800 pa.
<b>Contact Details</b>	Please send an up to date cv to <a href="mailto:outofschoolclub@stjosephscps.co.uk">outofschoolclub@stjosephscps.co.uk</a>
<b>Days/hours</b>	40 hours a week
<b>Closing Date</b>	30 November 2018

<b>Date</b>	9 November 2018
<b>Job Title</b>	Level 2 or 3 qualified childcare workers.
<b>Name &amp; address</b>	Kirkheaton Out of School Club, Kirkheaton Primary School, New Road, Huddersfield, HD5 0HR
<b>Desired qualifications/ Experience required/ job description</b>	Qualified and experienced preferred but not essential. Must enjoy working with children. Permanent position working in our busy breakfast and out of school club. Hours of work are 7.30-9.00 am then 3.00- 6.00pm Monday to Friday. Rate of pay will be up to £8.50 for level 3 qualified.
<b>Contact Details</b>	Please send an up to date cv to <a href="mailto:outofschoolclub@stjosephscps.co.uk">outofschoolclub@stjosephscps.co.uk</a>
<b>Days/hours</b>	See above
<b>Closing Date</b>	28 November 2018

<b>Date</b>	9 November 2018
<b>Job Title</b>	Level 3 Early Years Practitioner
<b>Name &amp; address</b>	Little Rainbows Day Nursery and Out of School Club, 26 Halifax Road, Millbridge, Liversedge, WF15 6JQ
<b>Desired qualifications/ Experience required/ job description</b>	Level 3 Early Years required. Plus the willingness to undertake further training. We are looking for an enthusiastic, caring level 3 Early years practitioner to work with our fantastic team to provide an amazing enabling environment through the continuous development of our setting and staff. Full/Part time available.
<b>Contact Details</b>	Joanne Alvy 01924 234265 <a href="mailto:little rainbowsdaynursery@outlook.com">littlerainbowsdaynursery@outlook.com</a>
<b>Days/hours</b>	
<b>Closing Date</b>	18 November 2018

<b>Date</b>	9 November 2018
<b>Job Title</b>	Nursery Practitioner
<b>Name &amp; address</b>	Little Shining Stars, off Brougham Road, Lakeside, Huddersfield, HD7 6AE
<b>Desired qualifications/ Experience required/ job description</b>	Level 3 Childcare Qualification (Minimum) Pediatric first aid (Preferred) DBS (Required). There are Full time, Part time and Term time positions available. We are Open from 7.30 - 6pm Monday to Friday 51 weeks per year.
<b>Contact Details</b>	Sarah Hall Or Zoe Townend Email address <a href="mailto:little shiningstars0601@gmail.com">littleshiningstars0601@gmail.com</a>
<b>Days/hours</b>	
<b>Closing Date</b>	23 November 2018

<b>Date</b>	9 November 2018
<b>Job Title</b>	Baby Room Leader
<b>Name &amp; address</b>	Little Shining Stars, off Brougham Road, Lakeside, Huddersfield, HD7 6AE
<b>Desired qualifications/ Experience required/ job description</b>	Level 3 Childcare Qualification - 2 Years Experience - Baby Room experience (Required)  This is a full time position (may consider a job share on a part time basis) from 7.30 - 6pm Monday to Friday 51 weeks per year
<b>Contact Details</b>	Sarah Hall Or Zoe Townend Email address <a href="mailto:little shiningstars0601@gmail.com">littleshiningstars0601@gmail.com</a>
<b>Days/hours</b>	
<b>Closing Date</b>	23 November 2018

<b>Date</b>	9 November 2018
<b>Job Title</b>	Deputy Manager
<b>Name &amp; address</b>	Shepley Pre-School Playgroup and Out of School Club, The Portacabin, Firth Street, Shepley, Huddersfield, HD8 8DD
<b>Desired qualifications/ Experience required/ job description</b>	<ul style="list-style-type: none"> <li>• NNEB, BTEC National in Nursery Nursing, DCE in Early Years and Childcare or NVQ level 3 in Childcare and Education.</li> <li>• Relevant management experience within the last 5 years of working within a preschool or similar setting would be desirable.</li> <li>• Food hygiene and first aid qualifications would be desirable.</li> <li>• Must have a strong working knowledge of; OFSTED's daycare standards; Early Years Foundation Stage curriculum; Health and safety systems and procedures; Safeguarding children and personal responsibilities relating to this; and working with children with additional needs.</li> <li>• Must be able to effectively lead an experienced team and be able to build good relationships with children, parents and other staff.</li> </ul> <p>Shepley Preschool and OOSC are looking to appoint an enthusiastic, pro-active and experienced Deputy Preschool Manager to provide inclusive play and learning opportunities for all children attending the setting and to maintain a safe, stimulating and enjoyable environment. To be responsible for the curriculum planning within the setting and to manage the provision, including staffing levels in the absence of the Manager.</p> <p>Closing Date: Midday, Mon 19th November 2018  Proposed interview date: W/C 19th November 2018  Salary: Salary dependent on experience  Start date: Immediate start</p>
<b>Contact Details</b>	Louise Little. preschool@shepleypreschool.com Tel: 01484 606020 Mob: 07971022022
<b>Days/hours</b>	The role is full time within term time, plus 15 hours per week within holiday club weeks
<b>Closing Date</b>	19 November 2018

<b>Date</b>	9 November 2018
<b>Job Title</b>	Preschool Practitioner (Part Time)
<b>Name &amp; address</b>	Shepley Pre-School Playgroup and Out of School Club, The Portacabin, Firth Street, Shepley, Huddersfield, HD8 8DD
<b>Desired qualifications/ Experience required/ job description</b>	<p>NVQ Level 3 or equivalent in Early Years is essential and a minimum of 2 years experience is desirable. A strong working knowledge and understanding of safeguarding, health and safety systems and procedures. To be able to work well in a team and have the ability to build good relationships with children, parents and other staff is also essential. Food hygiene and first aid qualifications would be desirable.</p> <p>Shepley Preschool and OOSC are looking to appoint an enthusiastic, pro-active and experienced early years practitioner. The applicant must be confident and willing to act as a key worker to a group of children. The successful applicant will work as part of our team, delivering and contributing to a high quality, caring and stimulating environment for our children.</p> <p>Closing Date: Midday, Mon 19th November 2018  Proposed interview date: W/C 19th November 2018  Salary: Salary dependent on experience  Start date: Immediate start</p>
<b>Contact Details</b>	Louise Little. <a href="mailto:preschool@shepleypreschool.com">preschool@shepleypreschool.com</a> Tel: 01484 606020 Mob: 07971022022
<b>Days/hours</b>	
<b>Closing Date</b>	19 November 2018

<b>Date</b>	9 November 2018
<b>Job Title</b>	Deputy Manager
<b>Name &amp; address</b>	The Shred, School House, Bradshaw Lane, Slaithwaite, Huddersfield, HD7 5UZ
<b>Desired qualifications/ Experience required/ job description</b>	<p>Level 3 or above in childcare essential, prefer previous managerial experience within an early years setting.</p> <p>This is minimum of 30 hours per week and also to cover sickness and staff holiday. Must be able to work well within a team and work alongside the manager. Permanent position. Must be able to work school holidays. Excellent rates of pay, pension scheme, free uniform.</p>
<b>Contact Details</b>	Kellie Platts Email- <a href="mailto:theshredpreschool@yahoo.com">theshredpreschool@yahoo.com</a>
<b>Days/hours</b>	
<b>Closing Date</b>	14 December 2018

<b>Date</b>	2 November 2018
<b>Job Title</b>	Early Years Worker
<b>Name &amp; address</b>	St Joseph's Out of School Club, St Joseph's Primary School, Grosvenor Road, Dalton, Huddersfield, HD5 9HU
<b>Desired qualifications/ Experience required/ job description</b>	Level 2 or 3 qualified. First aid qualification would be an advantage.
<b>Contact Details</b>	For further details and to apply: email <a href="mailto:outofschoolclub@stjosephscps.co.uk">outofschoolclub@stjosephscps.co.uk</a> , telephone 07806793448
<b>Days/hours</b>	22.5 hours a week.
<b>Closing Date</b>	30 November 2018

<b>Date</b>	26 October 2018
<b>Job Title</b>	Full Time Early Years Practitioner all year
<b>Name &amp; address</b>	Hoppers Nursery, Pre-school and Out of School Club, Bolster Moor Chapel, Bolster Moor Road, Huddersfield, HD7 4JU
<b>Desired qualifications/ Experience required/ job description</b>	Must have Level 3 or working towards it. To work in a friendly pre-school room but also cover in the baby room if needed.  To start at the beginning of January 2019.
<b>Contact Details</b>	Please send your CV to <a href="mailto:alison@hoppers-preschool.co.uk">alison@hoppers-preschool.co.uk</a>
<b>Days/hours</b>	Hours and days to be arranged between Monday to Friday 7.30am – 6pm
<b>Closing Date</b>	16 November 2018

<b>Date</b>	26 October 2018
<b>Job Title</b>	Nursery Nurse
<b>Name &amp; address</b>	Little Leprechauns, The Park, Bradford Road, Batley, WF17 8HG
<b>Desired qualifications/ Experience required/ job description</b>	Level 3 childcare. Permanent position.
<b>Contact Details</b>	Melanie Normanton 01924 476700 <a href="mailto:little.leprechauns2@gmail.com">little.leprechauns2@gmail.com</a>
<b>Days/hours</b>	
<b>Closing Date</b>	7 December 2018

<b>Date</b>	26 October 2018
<b>Job Title</b>	Graduate/Early Years Educator
<b>Name &amp; address</b>	Harlequin Nursery, Halifax Road, Edgerton, Huddersfield, HD3 3AS
<b>Desired qualifications/ Experience required/ job description</b>	<p><b>Experienced Nursery Practitioners required (Level 3 or higher)</b>  Portland Nurseries are a family-owned group of four day nurseries, Harlequin, Holly Bank, Oakwood House and Portland House. The first nursery Portland House was established in 1991  We are seeking a full-time or part-time practitioner to work at Ofsted 'Outstanding' Oakwood House &amp; Forest School.</p> <p><b>Responsibilities and Duties</b>  Provide high standards of quality within the nursery including the environment, resources and experiences offered to children.  Observe, support and extend children's learning.  Plan appropriately for the EYFS and ensure rich and diverse outdoor play experiences are offered  Work in partnership with parents/carers and other family members.  Demonstrate good practice with regard to special needs and inclusion</p> <p><b>Qualifications and Skills</b>  We require highly motivated, competent individuals with strong leadership &amp; communication skills that are happy working outdoors in all weathers.  Experience in a day care setting  Level 3 + in a relevant Childcare &amp; Education course - Health &amp; Social Care qualifications are <b>not</b> accepted.</p> <p><b>Benefits</b>  Excellent prospects for a continued professional development.  Increased Salary for Graduates &amp; Leadership Positions  Company Pension &amp; Health Schemes  Ongoing Training &amp; Development - Forest School Training for selected candidates  Salary: £16,000.00 to £19,000.00 /year</p>
<b>Contact Details</b>	<a href="mailto:Recruitment@portlandnurseries.co.uk">Recruitment@portlandnurseries.co.uk</a> 01484 431384 <a href="http://www.portlandnurseries.co.uk/recruitment/">http://www.portlandnurseries.co.uk/recruitment/</a>
<b>Days/hours</b>	Mon – Fri, Full time
<b>Closing Date</b>	3 December 2018

<b>Date</b>	26 October 2018
<b>Job Title</b>	<b>Apprentice Trainee X 3 VACANCIES</b>
<b>Name &amp; address</b>	Portland Nurseries Group, Huddersfield HD3 3AL
<p><b>Job Description</b></p> <p>Portland Nurseries are seeking passionate applicants to join their 12-18 month apprenticeship scheme!  You will work a 40 hour week and be designated study time within working hours. Your assessor will visit your at nursery and you can submit your assessments online.</p> <p><b>NOTE:</b> The training wage is only for 12 months. Each of our apprentices we have taken on over the last 20 years who has completed their qualification with us have been offered a permanent contract with full salary</p> <p><b>JOB DESCRIPTION</b></p> <p>Modern Apprentice/Trainee  Report to: Nursery Manager/mentor/team leader  To be trained as a Nursery Practitioner, Play worker or Nursery Assistant. To contribute to a high quality caring environment for children, this includes creating a warm, friendly and stimulating atmosphere in which the children can develop emotionally, socially and educationally through individual attention and group activities.</p> <p><b>Key Responsibilities</b></p> <ul style="list-style-type: none"> <li>• To work with children</li> <li>• To comply with all the company's policies and procedures, with specific reference to</li> </ul> <p><b>Safeguarding</b></p> <ul style="list-style-type: none"> <li>• To attend training as required</li> <li>• To complete all assignments set</li> <li>• To work as be part of a team</li> <li>• To liaise with mentor</li> </ul> <p><b>Duties and Responsibilities</b></p> <ul style="list-style-type: none"> <li>• Undertake training to obtain recognised qualifications, including completing assignments on time, and attending all College sessions/ tutorials (if applicable)</li> <li>• Uphold standards within the Setting by adhering to all policies and procedures</li> <li>• Strive to safeguard children by working to the company's safeguarding Policy</li> <li>• Provide (under supervision) all aspects of care for children including washing, changing and feeding</li> <li>• Assist with meeting the personal and emotional needs of individual children</li> <li>• Provide adult interaction with children in the nursery</li> <li>• Know and implement the company confidentiality policy</li> </ul>	



## **Team Work**

- Contribute towards an effective and supportive team environment;
- Work collaboratively with colleagues to ensure the highest standards of care are provided;
- Attend team meetings and contribute relevant ideas;
- Attend out of working hours activities, e.g. training, monthly staff meetings, parents/carers evenings, Christmas party – as required;

## **General**

- Contribute to high standards of hygiene and cleanliness in the Setting;
- To undertake such other duties and responsibilities of an equivalent nature, as may be determined by the trainee's supervisor from time to time;
- The trainee's duties must at all times be carried out in compliance with the Setting's Equal

Opportunities policy;

- Look upon the Setting as a "whole" where your help can be most utilised, be constantly aware of the needs of children;
- To respect the confidentiality of information received;
- To ensure the Setting is a high quality environment which meets the needs of individual children from differing cultures and religious backgrounds, and stages of development;
- To be aware of the high profile of the Setting and to uphold it's standards at all times;
- To be aware of all emergency and fire evacuation procedures;
- To be aware of sections 7 & 8 of the Health and Safety at Work Act 1974;
- To understand that as part of training you will be required to move to other parts of the nursery or other company settings.
- To promote and support the Setting's policies relating to safeguarding of children and young people within the workplace.

## **Modern Apprentice/Trainee - Person Specification**

### **Essential**

Skills, aptitude, knowledge and experience

- Enthusiasm for working with young children
- An interest in the care, learning and development of young children
- A positive approach to learning and gaining new skills through teamwork and training opportunities
- Previous experience of caring for, or working with children in a voluntary or paid capacity

### **Personal qualities**

- Good organisational and planning skills
- Punctuality
- Patience
- Reliability & Trustworthiness
- Able to work in a team
- A commitment to safeguarding children
- Flexibility – occasionally working hours might be changed, e.g. if the setting hosts a Parent's Evening

**Qualifications**

- A positive approach to completing relevant courses and qualifications
- Some understanding of the importance of Health & Safety and Food Hygiene in the workplace
- A minimum of Maths & English GCSE C Grade (or to be attained within an agreed time frame)
- A Science GCSE C Grade

Monday to Friday 40 hours

Job Type: Apprenticeship

Job Type: Full-time

Salary: £4.50 to £5.50 /hour

<b>Contact Details</b>	<a href="mailto:Recruitment@portlandnurseries.co.uk">Recruitment@portlandnurseries.co.uk</a> 01484 431384 <a href="http://www.portlandnurseries.co.uk/recruitment/">http://www.portlandnurseries.co.uk/recruitment/</a>
<b>Days/hours</b>	Mon – Fri, Full time
<b>Closing Date</b>	3 December 2018