

Learning Service, Kirkgate Buildings, Byram Street, Huddersfield, HD1 1BY

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**Looking for a job in childcare? This vacancy list shows jobs throughout Kirklees in the childcare sector.**

This list is produced by Kirklees Council on behalf of childcare providers throughout the Kirklees area. Kirklees Council cannot be held responsible for inaccurate or misleading information.

If you are interested in any of the vacancies please apply directly to the provider listed.

### **Want to become a childminder?**

For information about becoming a childminder in Kirklees please email your name, address, telephone number and email address to [cmbriefing@kirklees.gov.uk](mailto:cmbriefing@kirklees.gov.uk)

### **How to advertise a vacancy**

If you are a childcare provider in Kirklees and would like to advertise your staff vacancies here (free of charge) please log in to the [Provider Portal](#) and complete the form named "Staff Vacancy Form", or alternatively telephone 01484 221000 and ask for Suzanne Moorhouse.

# Childcare Jobs in Kirklees

<b>Date</b>	15 <sup>th</sup> June 2018
<b>Job Title</b>	Lead Key Worker
<b>Name &amp; address</b>	Lees Hall Playgroup, Lees Hall Community Centre, 555 Lees Hall Road, Thornhill Lees, Dewsbury, WF12 9EN
<b>Desired qualifications/ Experience required/ job description</b>	<p>Applicants must:</p> <ul style="list-style-type: none"> <li>• Have a level 3 qualification or above in Childcare / Early Years Practice.</li> <li>• Have 2 - 3 years of experience working in an Early Years setting.</li> <li>• Have a good level of knowledge and understanding of the EYFS framework.</li> <li>• Be willing to work as part of a team and develop positive partnerships with children and their families.</li> <li>• Have the capacity to identify and meet specific individual needs of children.</li> <li>• Be willing to develop professionally.</li> <li>• Be creative and have an innovative and interactive approach to teaching and learning.</li> </ul> <p>Lees Hall Playgroup aims to provide a safe and stimulating environment for children to play and learn</p> <p>Please send your CV with a covering letter to:</p> <p><a href="mailto:leeshallplaygroup@gmail.com">leeshallplaygroup@gmail.com</a></p> <p>Successful applicants will be subject to DBS checks.</p> <p>Salary Negotiable depending on qualification and experience.</p>
<b>Contact Details</b>	For further information, please call 07884444870 from 9am-12 Noon Mon – Fri or email <a href="mailto:leeshallplaygroup@gmail.com">leeshallplaygroup@gmail.com</a>
<b>Days/hours</b>	Full time/part time.
<b>Closing Date</b>	22 June 2018

<b>Date</b>	15 <sup>th</sup> June 2018
<b>Job Title</b>	Childcare Officer – 2 Jobs
<b>Name &amp; address</b>	Old Bank J I & N School, Taylor Hall Lane, Mirfield, WF14 0HW
<b>Desired qualifications/ Experience required/ job description</b>	<p>The Governing Body at Old Bank JI&amp;N School are looking to appoint two enthusiastic, highly motivated Childcare Officers to work afternoons in our two year old Nursery provision. A Level 3 qualification within this age range is essential.</p> <p>We are looking for Childcare Officers who:</p> <ul style="list-style-type: none"> <li>• Can motivate, challenge and inspire all pupils to achieve their full potential.</li> <li>• Demonstrate good organisation and communication skills.</li> <li>• Can work within the Daycare Team to provide effective provision.</li> <li>• Are able to work well under pressure and use their own initiative.</li> <li>• Are able to assess against the relevant Development Matters age bands.</li> </ul> <p>We can offer:</p> <ul style="list-style-type: none"> <li>• A very supportive team.</li> <li>• A range of CPD opportunities.</li> </ul> <p>Safeguarding is a high priority at Old Bank School. We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. All staff are subject to an enhanced DBS check. A conviction may exclude candidates from appointment but will be considered as part of the recruitment process. Visits to the school are recommended. If you require further information about the role or to arrange a visit, please contact the school on 01924 495790 or you can visit the school website at <a href="http://www.oldbankschool.co.uk">www.oldbankschool.co.uk</a>.</p> <p>To apply for this job, please download and complete the application form available <a href="#">here</a></p> <p>A CV is not required.</p>
<b>Contact Details</b>	Application forms should be returned to the Headteacher at the school either by email <a href="mailto:office.oldbank@kirkleeseducation.uk">office.oldbank@kirkleeseducation.uk</a> or by post to the school address at the top of the page, by Noon on Friday 22 June 2018.
<b>Days/hours</b>	Term time only
<b>Closing Date</b>	22 June 2018

<b>Date</b>	1 <sup>st</sup> June 2018
<b>Job Title</b>	Nursery Practitioner
<b>Name &amp; address</b>	Willow House Nursery, Colne Road, Huddersfield, HD1 3AY
<b>Desired qualifications/ Experience required/ job description</b>	Full time member of staff required to work 38 hours per week, however, part time and job-share applications would be welcomed.  Must have level 3 childcare qualification.
<b>Contact Details</b>	Phone Liz 01484 542613 for further details and to apply
<b>Closing Date</b>	

Date	24/04/2018
Job Title	<b>Nursery Nurse Level 3 / Early Years Educator</b>
Name & Address	Oakwood House Nursery & Forest School; 2 Hungerford Road, Edgerton, Huddersfield, HD3 3AL
Desired qualifications/ Experience required/ job description	<p><b>Job Summary</b></p> <p><b>Experienced Nursery Practitioners required (Level 3 or higher)</b></p> <p>Portland Nurseries are a family-owned group of four day nurseries, Harlequin, Holly Bank, Oakwood House and Portland House. The first nursery Portland House was established in 1991</p> <p>We are seeking a full-time or part-time practitioner to work at Ofsted 'Outstanding' Oakwood House &amp; Forest School.</p> <p><b>Responsibilities and Duties</b></p> <p>Provide high standards of quality within the nursery including the environment, resources and experiences offered to children.</p> <p>Observe, support and extend children's learning.</p> <p>Plan appropriately for the EYFS and ensure rich and diverse outdoor play experiences are offered</p> <p>Work in partnership with parents/carers and other family members.</p> <p>Demonstrate good practice with regard to special needs and inclusion</p> <p><b>Qualifications and Skills</b></p> <p>We require highly motivated, competent individuals with strong leadership &amp; communication skills that are happy working outdoors in all weathers.</p> <p>Experience in a day care setting</p> <p>Level 3 + in a relevant Childcare &amp; Education course - Health &amp; Social Care qualifications are <b>not</b> accepted.</p> <p><b>Benefits</b></p> <p>Excellent prospects for a continued professional development.</p> <p>£7.30 to £8.00 an hour - be reviewed in April 2018</p> <p>Increased Salary for Graduates &amp; Leadership Positions</p> <p>Company Pension &amp; Health Schemes</p> <p>Ongoing Training &amp; Development - Forest School Training for selected candidates</p> <p>Job Types: Full-time, Part-time</p> <p>Salary: £15,000.00 to £16,800.00 /year</p>
Days/Hours	Mon – Fri, Full time and Part time roles available
Contact Details	<a href="mailto:Recruitment@portlandnurseries.co.uk">Recruitment@portlandnurseries.co.uk</a> Tel 01484 431384 <a href="http://www.portlandnurseries.co.uk/recruitment/">http://www.portlandnurseries.co.uk/recruitment/</a>

Date	24/04/2018
Job Title	EYT / Nursery Practitioner Level 6
Name & Address	Oakwood House Nursery & Forest School; 2 Hungerford Road, Edgerton, Huddersfield, HD3 3AL
Desired qualifications/ Experience required/ job description	<p><b>Job Summary</b>  <b>EYT / Nursery Practitioner Level 6 required to lead practice in a Preschool Room</b>  We are seeking a full-time practitioner to lead a 28 place preschool room with approx. 5 members of staff. You will be part of a long-serving &amp; established senior team of 4 nurseries. We require highly motivated, competent individuals with strong leadership &amp; communication skills that are happy working outdoors in all weathers.  Excellent prospects for personal and professional development  Company Pension &amp; Health Schemes  Childcare Discount  Forest School Training  To apply please fill out our application form via our website at: <a href="http://www.portlandnurseries.co.uk/recruitment/early-years-teacher-team-leader">http://www.portlandnurseries.co.uk/recruitment/early-years-teacher-team-leader</a> or call 01484 533322.</p> <p><b>Responsibilities and Duties</b></p> <ul style="list-style-type: none"> <li>• Provide and lead on high standards of quality within the nursery including the environment, resources and experiences offered to children.</li> <li>• Observe, support and extend children's learning.</li> <li>• Plan appropriately for the EYFS and ensure rich and diverse outdoor play experiences are offered</li> <li>• Work in partnership with parents/carers and other family members.</li> <li>• Demonstrate good practice with regard to special needs and inclusion.</li> <li>• Lead on cohort tracking and transition to school</li> </ul> <p><b>Qualifications and Skills</b></p> <ul style="list-style-type: none"> <li>• We require highly motivated, competent individuals with strong leadership &amp; communication skills that are happy working outdoors in all weathers.</li> <li>• Experience in a day care setting</li> <li>• Early Years Teaching Status or Level 6 wanting to begin an EYT course. We as a company will support you to begin at Huddersfield University.</li> </ul> <p><b>Benefits</b></p> <ul style="list-style-type: none"> <li>• Excellent prospects for a continued professional development.</li> <li>• £17,500 - £20,500 annual salary</li> <li>• Childcare Discount</li> <li>• Company Pension &amp; Health Schemes</li> <li>• Ongoing Training &amp; Development - Forest School Training for selected candidates</li> </ul> <p>Job Type: Full-time  Salary: £17,500.00 to £20,500.00 /year</p>
Days/Hours	Mon – Fri, Full time and Part time roles available
Contact Details	<a href="mailto:Recruitment@portlandnurseries.co.uk">Recruitment@portlandnurseries.co.uk</a> Telephone 01484 431384 <a href="http://www.portlandnurseries.co.uk/recruitment/">http://www.portlandnurseries.co.uk/recruitment/</a>

Date	24/4/2018
Job Title	<b>Apprentice Nursery Nurse / Early Years</b>
Name & Address	Oakwood House Nursery & Forest School; 2 Hungerford Road, Edgerton, Huddersfield, HD3 3AL
Desired qualifications/ Experience required/ job description	<p><b>Job Description</b></p> <p>Portland Nurseries are seeking passionate applicants to join their 12-18 month apprenticeship scheme! You will work a 40 hour week and be designated study time within working hours. Your assessor will visit you at nursery and you can submit your assessments online.</p> <p><b>NOTE:</b> The training wage is only for 12 months. Each of our apprentices we have taken on over the last 20 years who has completed their qualification with us have been offered a permanent contract with full salary</p> <p><b>JOB DESCRIPTION</b></p> <p>Modern Apprentice/Trainee Report to: Nursery Manager/mentor/team leader To be trained as a Nursery Practitioner, Play worker or Nursery Assistant. To contribute to a high quality caring environment for children, this includes creating a warm, friendly and stimulating atmosphere in which the children can develop emotionally, socially and educationally through individual attention and group activities.</p> <p><b>Key Responsibilities</b></p> <ul style="list-style-type: none"> <li>• To work with children</li> <li>• To comply with all the company's policies and procedures, with specific reference to</li> </ul> <p><b>Safeguarding</b></p> <ul style="list-style-type: none"> <li>• To attend training as required</li> <li>• To complete all assignments set</li> <li>• To work as be part of a team</li> <li>• To liaise with mentor</li> </ul> <p><b>Duties and Responsibilities</b></p> <ul style="list-style-type: none"> <li>• Undertake training to obtain recognised qualifications, including completing assignments on time, and attending all College sessions/ tutorials (if applicable)</li> <li>• Uphold standards within the Setting by adhering to all policies and procedures</li> <li>• Strive to safeguard children by working to the company's safeguarding Policy</li> <li>• Provide (under supervision) all aspects of care for children including washing, changing and feeding</li> <li>• Assist with meeting the personal and emotional needs of individual children</li> <li>• Provide adult interaction with children in the nursery</li> <li>• Know and implement the company confidentiality policy</li> </ul> <p><b>Team Work</b></p>

- Contribute towards an effective and supportive team environment;
- Work collaboratively with colleagues to ensure the highest standards of care are provided;
- Attend team meetings and contribute relevant ideas;
- Attend out of working hours activities, e.g. training, monthly staff meetings, parents/carers evenings, Christmas party – as required;

**General**

- Contribute to high standards of hygiene and cleanliness in the Setting;
- To undertake such other duties and responsibilities of an equivalent nature, as may be determined by the trainee's supervisor from time to time;
- The trainee's duties must at all times be carried out in compliance with the Setting's Equal Opportunities policy;
- Look upon the Setting as a "whole" where your help can be most utilised, be constantly aware of the needs of children;
- To respect the confidentiality of information received;
- To ensure the Setting is a high quality environment which meets the needs of individual children from differing cultures and religious backgrounds, and stages of development;
- To be aware of the high profile of the Setting and to uphold its standards at all times;
- To be aware of all emergency and fire evacuation procedures;
- To be aware of sections 7 & 8 of the Health and Safety at Work Act 1974;
- To understand that as part of training you will be required to move to other parts of the nursery or other company settings.
- To promote and support the Setting's policies relating to safeguarding of children and young people within the workplace.

**Modern Apprentice/Trainee - Person Specification**

**Essential**

Skills, aptitude, knowledge and experience

- Enthusiasm for working with young children
- An interest in the care, learning and development of young children
- A positive approach to learning and gaining new skills through teamwork and training opportunities
- Previous experience of caring for, or working with children in a voluntary or paid capacity

**Personal qualities**

- Good organisational and planning skills
- Punctuality
- Patience
- Reliability & Trustworthiness
- Able to work in a team



	<ul style="list-style-type: none"> <li>• A commitment to safeguarding children</li> <li>• Flexibility – occasionally working hours might be changed, e.g. if the setting hosts a Parent’s Evening</li> </ul> <p><b>Qualifications</b></p> <ul style="list-style-type: none"> <li>• A positive approach to completing relevant courses and qualifications</li> <li>• Some understanding of the importance of Health &amp; Safety and Food Hygiene in the workplace</li> <li>• A minimum of Maths &amp; English GCSE C Grade (or to be attained within an agreed time frame)</li> <li>• A Science GCSE C Grade</li> </ul> <p>Monday to Friday 40 hours  Job Type: Apprenticeship  Job Type: Full-time  Salary: £4.50 to £5.50 /hour</p>
Days/Hours	Mon – Fri, Full time
Contact Details	<a href="mailto:Recruitment@portlandnurseryseries.co.uk">Recruitment@portlandnurseryseries.co.uk</a> 01484 431384 <a href="http://www.portlandnurseryseries.co.uk/recruitment/">http://www.portlandnurseryseries.co.uk/recruitment/</a>