

Council tax discount for apprentices or youth training trainees

Please tick which discount you are applying for and complete your details over the page.

Return this form to:

Kirklees Council, Customer & Exchequer Services, PO Box 1661, Huddersfield, HD1 9SR

Apprentices

We class an apprentice as someone:

- learning a trade, business, profession, office employment or vocation,
and
- undertaking a programme of training leading to a qualification acceptable by the National Council for Vocational Qualification (NVQ),
and
- payment is substantially less than expected on qualification, and is less than £195.00 per week

Proof you need to provide

1. A letter from your organisation or employer stating the terms of employment or training.
2. The latest five weeks pay slips if you are paid weekly, or two months if you are paid monthly.

Youth training trainees

We class a youth training trainee as someone under the age of 25 and training under the arrangements of Section 2 of the Employment and Training Act 1973.

Proof you need to provide

1. A letter from the training organisation telling us the name of the course training centre and the date your training started.
2. Evidence of your date of birth.

To apply for an apprentice discount, please complete sections 1 and 3 below. To apply for a youth training trainee discount, please complete all sections below.

1. Your household

Name of council tax payer _____

Address _____

Council tax account number 7 9 _ _ _ _ _
Found on your council tax bill

Number of adults aged 18 and over, living in your household _____

Full name of person who may qualify for this discount _____

Start date End date

2. To be completed by youth training trainees only

Date of birth of the person who may qualify for this discount ____ / ____ / ____

Name and address of training establishment _____

Establishment Stamp

3. Declaration To be signed by a person named on the council tax bill

The information I have given is true and accurate to the best of my knowledge. I have attached evidence to support this application. I understand I must tell the Customer & Exchequer Service in writing immediately if these circumstances change.

Signed _____

Print name _____ Date _____

Contact telephone number _____