



Application for an exemption for a property left empty by person(s) receiving personal care

The council tax payer for this address must complete and return this form

- 1. Council tax account number _____
- 2. Property reference number _____
- 3. Name of the applicant _____
- 4. Address of the property left unoccupied _____

- 5. Address of that you have moved to _____

- 6. What date do you wish to claim the exemption from? ___/___/___
- 7. What date do you expect to return to your property? ___/___/___
- 8. Please provide a detailed description of the care that is being provided:

Declaration

The information on this form is accurate. I understand I must tell the Customer & Exchequer Service in writing if these circumstances change.

Signed _____ Date _____

Print name _____

Contact telephone number _____

Property left unoccupied by someone receiving care exemption

Guidance notes

You could claim an exemption from paying council tax if your property is unoccupied and

- You are living elsewhere to receive personal care, or
- You are living at an institution which is not a hospital or care home

To qualify you must be receiving care due to;

- Old age
- Disablement
- Illness
- Past or present drug dependence/mental disorder

The empty property must have been your home before you moved out. You must have been the council tax payer since the property became unoccupied.

To apply for your exemption, simply complete the form over the page and return it to the following address:

Kirklees Council
Customer & Exchequer Services
PO Box 1661
Huddersfield
HD1 9SR

If you need help to complete this form please call customer services on 01484 414900.