



Application for an exemption for a property left empty by person(s) providing personal care

The council tax payer for this address must complete and return this form

1. Council tax account number _____
2. Property reference number _____
3. Name of the applicant _____
4. Address of the property left unoccupied _____

5. Address of that you have moved to _____

6. What date do you wish to claim the exemption from? ___/___/___
7. What date do you expect to return to your property? ___/___/___
8. Name and address of the person requiring care _____

9. Please provide a detailed description of the care that is being provided:

Declaration

The information on this form is accurate. I understand I must tell the Customer & Exchequer Service in writing if these circumstances change.

Signed _____ Date _____

Print name _____

Contact telephone number _____

Property left unoccupied by someone providing care exemption

Guidance notes

You could claim an exemption from paying council tax if your property is left unoccupied, as you have left your home so that you can provide personal care for someone else.

To qualify you must be providing care because of;

- Old age
- Disablement
- Illness
- Past or present drug dependence/mental disorder

Please note:

You do not need to live in the same property, as the person you are caring for but it is essential that you are able to provide better care from your new home than you would from your own home.

To apply for your exemption, simply complete the form over the page and return it to the following address:

Kirklees Council
Customer & Exchequer Services
PO Box 1661
Huddersfield
HD1 9SR

If you need help to complete this form please call customer services on 01484 414900.