

## Adult & Community Learning Handbook - Appendix G

### How the ILP records and informs RARPAP

#### STAGE 4 - End of programme review and progression

- End-of programme learner self- assessment, tutor summative assessment, review of overall progress and achievement in relation to learning objectives.
- Plan for progression. Staff support learners' progression to further learning, volunteering and/or employment relevant to their personal circumstances.

##### The ILP records:

- Achievement and reflections
- Further learning targets
- Review progression options

##### The ILP records:

- Precise learning targets
- Details appropriate learning
- Steers learning towards achievement of long term goals

#### STAGE 3 - Recognition and recording of progress whilst on course/s

- Recognises what has been learnt, including progress in literacy, language and numeracy
- Recognises what still needs to be learnt and how
- Provides feedback to learners in ways that help them improve

##### The ILP records:

- Learners' starting points
- Short term personalised aims
- Long term goals and aspirations
- Progression routes

##### The ILP records:

- Current achievement levels
- The need for assessment against personalised targets
- Long term goals and aspirations
- Progression routes

#### STAGE 1 - Aims appropriate to learners

- IAG process informs signposting to appropriate course/s
- A quick assessment to establish abilities and needs in literacy, language and numeracy

#### STAGE 2 - Initial assessment

- Begins the process for identifying abilities, interests, aspirations and needs
- Informs learners' starting points on course/s
- Can include completion of initial assessment/s in ILPs