

Privacy Notice (How we use your information)

Recycling Champions – Waste Service

The categories of information that we collect, process, hold and share include:

- Personal information (such as name, email address, phone number, and postcode)

Why we collect and hold this information

We use this personal data in order to:

- Sign you up to be a Recycling Champion;
- Offer you a Recycling Champion training session;
- Contact you with information and opportunities relevant to the role of Recycling Champion;
- Contact you with information about new recycling and environmental issues;
- Enable us to carry out specific functions for which we are responsible;
- Evaluate and improve our performance;
- Derive statistics which inform decisions about future delivery of services.

The lawful basis on which we use this information

We collect and process information about you with your explicit consent under Article 6(1)(a) and Article 6 (1)(e) exercising official authority; for example, a public body's tasks, functions, duties or powers.

Storing this information

We will hold the information about you securely, for the time-period that you choose to be a Recycling Champion and the following six months. After this, it will be securely deleted.

Who we share this information with

We routinely share this information with:

- The Recycling Team

We do not routinely share your personal data with any internal services or external organisations unless required to do so by law.

Why we share this information

We share information with the Recycling Team so that they can support you in your role as Recycling Champion.



We do not share personal information about you with anyone else without consent unless the law and our policies allow us to do so.

Further information

If you would like further information about how we manage your data, please see the [Kirklees Council privacy notice](#).

If you would like further information about this privacy notice, please contact: Rachel Palmer at recycling.champions@kirklees.gov.uk

If you have any worries or questions about how your personal data is handled, please contact the Data Protection Officer at DPO@kirklees.gov.uk or by ringing 01484 221000.